

### 1. Title

#### **Contracts for a Fixed Term**

### 2. Purpose

To prescribe approval requirements for contracts for a fixed term where remuneration under the contract is equal to, or higher than, the remuneration payable to a senior officer.

### 3. Legislation

*Public Service Act 1996* – sections 34, 69 and 70

### 4. Repeal

Directive No. 28/99 (*Basis of Employment – Contracts for a Fixed Term*) is repealed.

### 5. Effective date

This directive applies on and from 19 November 2004

### 6. Approval

A chief executive must not appoint a person on a contract issued under section 70 unless the Public Service Commissioner has approved all of the terms and conditions of employment under the proposed contract.

### 7. Variations

A chief executive must not agree to a variation of a section 70 contract unless the Public Service Commissioner has approved all of the terms and conditions of the proposed variation. However, a chief executive may increase remuneration payable under the contract if:

- a) the remuneration is equivalent to a level of remuneration payable to a senior officer or senior executive; and
- b) the increase is in line with a general increase in the remuneration payable to a senior officer or senior executive at the equivalent level.

### 8. Exemptions

The Public Service Commissioner may, by directive, grant an exemption from compliance with this directive for a specified purpose.